

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION

JANUARY 29, 2025

The Chairman, Mr. C. Harding, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Ms. K. Chauvin led the Invocation and the Pledge of Allegiance. Upon roll call, Council Members recorded as present were: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner, and D. Babin. A quorum was declared present.

Mr. J. Amedée moved, seconded by Ms. K. Chauvin, “THAT, the Council approve the minutes of the Regular Council Session held on December 18, 2024.”

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner, and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. B. Pledger moved, seconded by Ms. K. Chauvin, “THAT, the Council approve the Accounts Payable Bill Lists for 1/17/2025 and 1/27/2025.”

The Chairman called for a vote on the motion offered by Mr. B. Pledger.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner, and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. K. Chauvin read a proclamation commending Mrs. Cheryl Lirette on her retirement.

The Chairman recognized Ms. Cheryl Lirette who thanked everyone for everything throughout the years.

Several Council Members commended Ms. Lirette for her years of service to the parish.

The Chairman recognized Parish President Jason Bergeron who thanked Ms. Lirette for her great service to the Parish.

Mr. J. Amedée moved, seconded by Mr. C. Hamner, “THAT, the Council ratify the Parish President’s appointment of Michelle L. Neil as Parish Attorney and Courtney E. Alcock, Derick Bercegeay, Kentley Fairchild, Ivan Thompson, Neil Montgomery, Amanda Mustin, Brianna Orgeron, Gary Williams, Jr, Patrick Yancy as Assistant Parish Attorneys.”

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. Babin, K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne and C. Hamner.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. K. Chauvin moved, seconded by Mr. D. Babin, “THAT, the Council ratify the Parish President’s appointment of Brian Marceaux and Julius P. Hebert, Jr. as Temporary Assistant Parish Attorneys.”

The Chairman called for a vote on the motion offered by Ms. K. Chauvin.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized Mr. Joe Harris, a Houma resident, who addressed the Council about his property considered for condemnation on 1/28/2025.

The Chairman advised Mr. Harris to contact the Nuisance Abatement Department for more information.

The Chairman recognized Mr. W. Alex Ostheimer, a Houma resident, who addressed the Council with his concerns on Nuisance Abatement ordinances and procedures.

The Chairman recognized Ms. Connie Bourg, a Houma resident, who gave her opinion on the Parish President’s trip to Washington, D.C.

Ms. K. Chauvin moved, seconded by Mr. C. Hamner, “THAT Ms. Bourg’s time to speak be extended.”

The Chairman called for a vote on the motion offered by Ms. K. Chauvin.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. Bourg continued with her opinion on the Parish President’s trip to Washington, D. C.

The Chairman recognized Planning and Zoning Director Chris Pulaski who addressed the Council on the Parish President’s response to the adverse weather event as it pertains to the snowstorm. He thanked everyone that helped during the snowstorm.

The Chairman recognized Terrebonne Office of Homeland Security and Emergency Preparedness Director Earl Eues who gave a report on the winter weather preparations and operations of the Parish.

The Chairman recognized Mr. Kurt Bouquet, a Houma resident who addressed the council about the weather event and commended the Parish President for his efforts during his absence.

The Chairman recognized the public for comments on the following:

- A. An Ordinance to authorize the Parish President to execute a cooperative endeavor agreement on behalf of Terrebonne Parish Consolidated Government (TPCG) between TPCG and Clay Higgins, in his official capacity as United States Representative to lease space in the TPCG-owned building at 7910 Main Street, Houma LA 70360.

There were no comments from the public on the proposed ordinance.

Mr. S. Trosclair moved, seconded by Ms. K. Chauvin, “THAT, the Council close the aforementioned public hearing.”

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: S. TROSCLAIR

SECONDED BY: B. PLEDGER

ORDINANCE NO. 9684

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT (TPCG) BETWEEN TPCG AND CLAY HIGGINS, IN HIS OFFICIAL CAPACITY AS UNITED STATES REPRESENTATIVE TO LEASE SPACE IN THE TPCG-OWNED BUILDING AT 7910 MAIN STREET, HOUMA LA 70360.

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that "For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual; and,

WHEREAS, Louisiana Revised Statute 41:1291 authorizes "[a]ny political subdivision or agency of the state of Louisiana . . ., without advertisement for bids, to lease for any legitimate purpose . . . to or from any other political subdivision, the state of Louisiana or any agency thereof, or the United States of America or any agency thereof, any public lands and improvements thereon of which it has title, custody, and possession"; and

WHEREAS, TPCG finds that entering into this cooperative endeavor agreement for the lease of space in the building owned by the TPCG will serve a public purpose by locating government offices within the same building and making those offices more accessible to the public; and that this agreement, taken as a whole, is not gratuitous, with TPCG expecting at least the same value to the public in consideration of this agreement;

WHEREAS, TPCG Code Section 2-11 requires an ordinance to lease TPCG property; and

NOW THEREFORE BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

SECTION I

The Parish President is authorized to execute, on behalf of the TPCG, a cooperative endeavor agreement with United States Representative Clay Higgins in his official capacity, not materially different from the agreement attached to this Ordinance, subject to approval by the TPCG legal department.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be separable.

SECTION III

This ordinance shall become effective upon approval by the parish president or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C.K. Champagne, C. Hamner, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 29th day of January 2025.

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The Chairman recognized the public for comments on the following:

- B. An Ordinance to amend the 2025 Adopted Operating Budget and Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.
 - I. Animal Shelter, \$25,000
 - II. Animal Shelter, \$22,038
 - III. Houma Police Department, \$11,331
 - IV. General Fund, \$3,106
 - V. Public Safety (Opioid), \$881,852
 - VI. General Fund, \$0
 - VII. Drainage Tax Fund, \$94,022
 - a. Add one full time Electrical Services/Telemetry Superintendent, Grade 211.

The Chairman recognized Ms. Ellen Doskey, Ms. Valerie Cooper, Judge David Arceneaux with Family Preservation Court who gave a presentation regarding available opioid settlement funding and the potential for funding a program to address prenatal substance abuse, highlighting increasing statistics for substance exposed newborns and decreasing foster care.

Upon the request of Councilman S. Trosclair, Ms. Cooper shared that they have been providing training and collaborating with several local healthcare providers who recommended the expansion of their program to include prenatal substance abuse cases.

The Chairman recognized Ms. Sarah Hensley with the Chabert Behavioral Health Unit who gave some background on the services and outreach provided through local hospitals toward addressing substance abuse disorders.

The Chairman recognized Parish President Jason Bergeron who stated that he has had meetings with Family Preservation and Drug Courts to discuss funding then shared that the amendment would provide funding to those entities for two years with the remainder going to the Houma Police Department.

Upon the request of Ms. K. Chavin, Ms. Cooper estimated that the program could begin by assisting twenty clients within the first year and shared her optimism for those cases having continuing benefits if successful. She then affirmed that the prenatal program would be a separate service provided through the Family Preservation Court for those in need in addition to their regular services.

Several Councilman expressed their support for the program.

Upon the request of Mr. C. Hamner, Chief Financial Officer Kandance Mauldin explained that the allocation to each agency was not tied to a specific agreement at this time and that to change the allocation between the agencies would require introducing a new ordinance with the adjusted allocations in place.

Upon the request of the Chairman, Parish Attorney Michelle Neil offered that the Council has the option to either adopt the ordinance as written or not, and that a subsequent budget amendment could be adopted later to reallocate funding if desired; line items could not be removed from the proposed ordinance at this time.

The Chairman recognized Chief of Police Travis Theriot who gave an overview on how the opioid settlement funds have provided updated equipment and training for addressing drug dealers. He then shared his intent to work with programs that help those in need due to opioids.

Discussion ensued as it pertains to the future receipt and allocation of opioid settlement funds for the Parish and the presentation and amendment of ordinances prior to adoption.

The Chairman recognized Chief Administrative Officer Noah Lirette who commended Chief Theriot and the HPD Narcotics team for their efforts.

At Mr. B. Pledger's inquiring, Ms. Mauldin confirmed that \$12,000 was being transferred from the co-sponsorship program funding to the afterschool program.

At Mr. B. Pledger's request, President Bergeron shared he has been working the program director on becoming a nonprofit organization that would be eligible for other funding and that no additional funding could be allotted at this time without cutting from another source.

Discussion continued relative to funding for the afterschool program and opportunities for saving funding with Parish operations.

Mr. S. Trosclair moved, seconded by Ms. K. Chauvin, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. BABIN
SECONDED BY: MS. K. CHAUVIN

ORDINANCE NO. 9685

AN ORDINANCE TO AMEND THE 2025 ADOPTED OPERATING BUDGET AND 2025 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Animal Shelter, \$25,000
- II. Animal Shelter, \$22,038
- III. Houma Police Department, \$11,331
- IV. General Fund, \$3,106
- V. Public Safety (Opioid), \$881,852
- VI. General Fund, \$0
- VII. Drainage Tax Fund, \$94,022
 - a. Add one full time Electrical Services / Telemetry Superintendent, Grade 211

SECTION I

WHEREAS, the Animal Shelter received donations of \$25,000, and

WHEREAS, the donations will be put into the Other Fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2025 Adopted Operating Budget be amended for the Animal Shelter. (Attachment A)

SECTION II

WHEREAS, the Animal Shelter received donations of \$22,038, and

WHEREAS, the donations will be put into the Medical & Drugs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2025 Adopted Operating Budget be amended for the Animal Shelter. (Attachment B)

SECTION III

WHEREAS, the Houma Police Department received \$11,331 reimbursement for damage that occurred to Unit #334, and

WHEREAS, this reimbursement needs to be reflected in the Auto and Truck Repairs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2025 Adopted Operating Budget be amended for the Houma Police Department. (Attachment C)

SECTION IV

WHEREAS, the 2025 proposed budget was adopted by the Council on December 11, 2024 and went into effect on January 1, 2025, and

WHEREAS, the Council has asked for some amendments to be made to the 2025 budget at the beginning of the year, and

WHEREAS, these amendments include

- Legal Services, \$3,106
- After School Program, \$12,000

WHEREAS, the funding is from the General Fund fund balance and the General Fund Cosponsorship account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2025 Adopted Operating Budget be amended for the General Fund. (Attachment D)

SECTION V

WHEREAS, TPCG has entered into an MOU with the Opioid Abatement Administration Corporation, and

WHEREAS, TPCG has been identified in the MOU as a non-qualified and a non-lead parish, and

WHEREAS, this designation allows TPCG to receive proceeds directly to be used as an approved purpose of the Opioid Abatement Strategies which include treatment, prevention, and other strategies, and

WHEREAS, TPCG has been awarded an additional \$881,852 and would like to budget the following:

- Family Preservation Court (2 years), \$330,000
- Terrebonne Drug and Treatment Court, \$200,000
- Houma Police Department, \$351,852.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2025 Adopted Operating Budget be amended for the Opioid Abatement. (Attachment E)

SECTION VI

WHEREAS, Administration would like to transfer the Administrative Technician II, Grade 102 to the Customer Service Division of the Finance Department, and

WHEREAS, this position will act as the public information person on the first floor of government towers, and

WHEREAS, there is no change to the General Fund fund balance, just departments within the Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2025 Adopted Operating Budget and the 2025 Budgeted Positions be amended to recognize the change for the General Fund, Customer Service Division. (Attachment F)

SECTION VII

WHEREAS, Administration is requesting to amend the Budgeted Positions, adding one full time Electrical Services/Telemetry Superintendent, Grade 211 to the Drainage Department, and

WHEREAS, the budgeted dollars for the change is \$94,022 and comes from the Drainage Tax Fund fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2025 Adopted Operating Budget and 2025 Budgeted Positions be amended to recognize the necessary change for the Drainage Department. (Attachment G)

SECTION VIII

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IX

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C.K. Champagne, C. Hamner, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 29th day of January 2025.

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ATTACHMENT A - Animal Shelter

	2025		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Other Fees	2,593	25,000	27,593
Fund Balance (decrease)	n/a	(25,000)	n/a

ATTACHMENT B - Animal Shelter

	2025		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Medical & Drugs	105,000	22,038	127,038
Donations-Meds for Animal Shelter		(500)	(500)
Fund Balance (decrease)	n/a	(21,538)	n/a

ATTACHMENT C - Houma Police Department

	2025		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Auto & Truck Repairs	132,000	11,331	143,331
Fund Balance (decrease)	n/a	(11,331)	n/a

ATTACHMENT D - General Fund

	2025		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Southeast La Legal Services	36,894	3,106	40,000
Publicity (Cosponsorship)	50,000	(12,000)	38,000
West Houma Enrichment Program	-	12,000	12,000
Fund Balance (decrease)		(3,106)	(3,106)

ATTACHMENT E - Public Safety

	2025		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Opioid Expenses	617,341	351,852	969,193
Family Preservation Court	-	330,000	330,000
Drug & Treatment Court	-	200,000	200,000
Fund Balance (decrease)	n/a	(881,852)	n/a

ATTACHMENT F - General Fund

	2025		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Salaries & Wages	466,560	(22,984)	443,576
FICA	28,927	(1,425)	27,502
Medicare	6,765	(333)	6,432
Pension	32,659	(1,609)	31,050
Unemployment Compensation	6,998	(345)	6,653
Workmen's Compensation	1,866	(249)	1,617
Group Insurance	61,150	(7,550)	53,600
Salaries & Wages	492,839	22,984	515,823
FICA	31,176	1,425	32,601
Medicare	7,291	333	7,624
Pension	35,199	1,609	36,808
Unemployment Compensation	7,543	345	7,888
Workmen's Compensation	5,446	249	5,695
Group Insurance	142,310	7,550	149,860

ATTACHMENT F - General Fund

				2025			
	Adopted	Change	Amended	Level	MIN	MID	MAX
Administrative Tech II (151-131)	1	-1	0	102	24,274	31,158	38,048
Administrative Tech II (151-152)	0	1	1	102	24,274	31,158	38,048

ATTACHMENT G - Drainage Tax Fund

	2025		
	Adopted	Change	Amended
Salaries & Wages	3,122,166	65,499	3,187,665
FICA	207,214	4,061	211,275
Medicare	48,461	950	49,411
Pension	233,952	4,585	238,537
Unemployment Compensation	50,132	982	51,114
Workmen's Compensation	201,310	3,945	205,255
Group Insurance	908,910	14,000	922,910
Fund Balance (decrease)	n/a	(94,022)	n/a

ATTACHMENT G - Drainage Tax Fund

				2025			
	Adopted	Change	Amended	Level	MIN	MID	MAX
Electrical Svs/Telemetry Superin	0	1	1	211	72,072	92,539	112,986

The Chairman recognized the public for comments on the following:

- C. An ordinance to authorize the Parish President to Execute a Cooperative Endeavor Agreement between Terrebonne Parish Consolidated Government and Coastal Protection and Restoration Authority Approving the Waiver of Fees for the Use of the Houma-Terrebonne Civic Center on January 30, 2025.

The Chairman recognized Costal Restoration and Preservation Director Mart Black who ask the Council to vote in favor of the ordinance and invited everyone to attend their event.

Mr. S. Trosclair moved, seconded by Mr. C. Voisin, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MR. C. VOISIN, JR.

ORDINANCE NO. 9686

AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND COASTAL PROTECTION AND RESTORATION AUTHORITY APPROVING THE WAIVER OF FEES FOR THE USE OF THE HOUMA-TERREBONNE CIVIC CENTER ON JANUARY 30, 2025.

SECTION I

WHEREAS, on January 30, 2025, CPRA wishes to hold its annual Coastal Master Plan at the Barry Bonvillain Civic Center in Houma, Louisiana; and

WHEREAS, this program will bring interest from individuals from all over the state; and

WHEREAS, TPCG wishes to waive the fee for the use of the Civic Center for the CPRA's annual Coastal Master Plan to be held on January 30, 2025;

WHEREAS, TPCG finds that its expenditure or transfer according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that it has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of its public funds.

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, in due, regular, and legal sessions convened, that TPCG execute a Cooperative Endeavor Agreement substantially the same as the one attached, as approved by legal, to waive the fees for the Civic Center for CPRA's annual Coastal Master Plan, which will take place on January 30, 2025.

SECTION II

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C.K. Champagne, C. Hamner, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 29th day of January 2025.

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The Chairman called for a report on the Policy Procedure and Legal Committee meeting held on 01/27/25, whereupon the Committee Chairman rendered the following:

POLICY, PROCEDURE & LEGAL COMMITTEE

JANUARY 27, 2025

The Chairman, Mr. Clyde Hamner, called the Policy, Procedure and Legal Committee meeting to order at 5:31 p.m. in the Terrebonne Parish Council Meeting Room. Mr. S. Trosclair offered an Invocation, and the Pledge of Allegiance. Upon roll call, Committee Members recorded as present were: K. Chauvin., S. Trosclair, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner, and D. Babin. Mr. B. Pledger was recorded entering the proceedings at 5:35 p.m. A quorum was declared present.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. C. K. CHAMPAGNE

RESOLUTION NO. 25-057

A resolution for the Parish Council to adopt the Good Earth Transit Public Transportation Agency Safety Plan, and to authorize the Parish President to sign and implement the Good Earth Transit Public Transit Agency Safety Plan.

The Good Earth Transit Public Transit Agency Safety Plan was developed in conjunction with the Louisiana Department of Transportation and Development (LADOD) and is in compliance with 49 CFR Part 673.

WHEREAS, general transportation of persons in and around Terrebonne Parish is both necessary and convenient to the public health, welfare and safety, and

WHEREAS, Terrebonne Parish Consolidated Government owns and operates a Public Transportation Agency which utilizes FT A grant funding, and

WHEREAS, the FTA is requiring all public transit agencies to update the Public Transportation Agency Safety Plan in compliance with 49 CFR Part 673 annually.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, that:

1. The Parish Council Adopts the Good Earth Transit Public Transportation Agency Safety Plan, and
2. The Parish President is authorized to sign and implement the Good Earth Transit Public Transportation Agency Safety Plan.

BE IT FURTHER RESOLVED, that all resolutions in conflict herewith are hereby repealed.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

At the request of Mr. C. Voisin, Jr., Parish Attorney Michelle Neil explained that no local veterinarians were interested in providing services for the Animal Shelter, so the contract would be awarded to an outside contractor.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MS. K. CHAUVIN

RESOLUTION NO. 25-058

A RESOLUTION TO AUTHORIZE THE PARISH PRESIDENT OR PARISH ADMINISTRATION TO EXECUTE A CONTRACT FOR PRIMARY PROFESSIONAL VETERINARY SERVICES FOR THE TERREBONNE PARISH ANIMAL SHELTER BETWEEN DR. MICHAEL GREENBERG, DVM (“VETERINARIAN”) AND THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT (“TPCG”) TO PROVIDE PRIMARY VETERINARY SERVICES TO THE TERREBONNE PARISH ANIMAL SHELTER.

WHEREAS, TPCG is in need of a new primary veterinarian to provide professional veterinary services to the Terrebonne Parish Animal Shelter; and,

WHEREAS, Veterinarian provides professional veterinary services in Terrebonne Parish; and,

WHEREAS, TPCG finds that Veterinarian provides satisfactory services and wishes to enter into a Contract for Services with Veterinarian for the provision of professional veterinary services to the Terrebonne Parish Animal Shelter; and,

WHEREAS, TPCG and Veterinarian have agreed in principal upon the terms of a Contract for Services.

SECTION I

BE IT RESOLVED by the Terrebonne Parish Council, in due, regular, and legal sessions convened, that the Parish Administration is hereby authorized to execute the Contract for Professional Veterinary Services between TPCG and Dr. Michael Greenberg, DVM, subject to final approval by legal.

SECTION II

If any word, clause, phrase, section, or other portion of this resolution shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this resolution shall remain in full force and effect, the provisions of this resolution hereby being declared to be severable.

SECTION III

This resolution shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This resolution, having been introduced, was voted upon as follows:

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

OFFERED BY: MS. K. CHAUVIN

SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 25-059

A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH HURRICANE IDA RESIDENTIAL MITIGATION RECONSTRUCTION PROGRAM FOR THE DESIGN AND CONSTRUCTION OF A FORTIFIED HOME AT 2911 EXPRESS BOULEVARD, HOUMA, LA 70363.

WHEREAS, Hurricane Ida high winds and precipitation destroyed or damaged structures throughout the Parish, and Terrebonne Parish Consolidated Government was allocated funding from the Federal Emergency Management Agency (FEMA); and

WHEREAS, Terrebonne Parish Consolidated Government submitted applications to rebuild structures for primary residences to support the residents and maintain the community with a portion of that funding; and

WHEREAS, the applications were submitted to rebuild the houses to be flood and wind resistant; and

WHEREAS, the Terrebonne Parish Consolidated Government has been formally notified by FEMA and the Governor’s Office of Homeland Security and Preparedness that the Hazard Mitigation Grant Programs (HMGP) DR-4611-0005-LA and DR-4611-0038-LA are awarded for mitigation reconstruction and wind hardening, and the Parish is authorized to proceed with the mitigation of the following property:

Address: **2911 Express Boulevard
Houma, LA 70363;**

Owned by: **Anna and Stefan Richard; and**

WHEREAS, under the administrative guidance of Rostan Solutions, LLC, the required support documentation has been prepared and executed by Rostan Solutions, LLC, recommending mitigation reconstruction and wind hardening of the structure through the HMGP program;

NOW, THEREFORE, BE IT RESOLVED, by the Terrebonne Parish Council that the necessary funding be hereby obligated to mitigate the structure identified above.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

The Chairman called for discussion regarding Agenda Item No. 4 – **“RESOLUTION:** Amending Resolution No. 24-436 "Amended 2025 Council Meeting Dates" to reschedule the Regular Council Session on Wednesday, February 12, 2025, at 6:00 p.m. to Tuesday, February 11, 2025, at 6:00 p.m.”.

Upon request from Mr. C. Harding’s regarding the aforementioned resolution, Council Clerk Tammy Triggs noted that any calls for public hearings adopted to be held on February 12th would have to be introduced or amended with the new meeting date.

At the request of Mr. C. Hamner, Parish Attorney Michelle Neil reiterated the previous statement made by Council Clerk Tammy Triggs regarding public hearings.

Discussion ensued relative to the proposed resolution changing the meeting dates to allow Council attendance to an upcoming convention.

The Chairman declared that no action would be taken regarding the aforementioned resolution.

Mr. J. Amedée moved, seconded by Mr. C. K. Champagne, “THAT, there being no further business to come before the Policy, Procedure and Legal Committee, the meeting be adjourned.”

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner, and D. Babin

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:43 p.m.

Clyde Hamner, Chairman

Charlie Howard, Sr. Minute Clerk

Mr. C. Hamner moved, seconded by Mr. C. K. Champagne, "THAT, the Council accept and ratify the minutes of the Policy, Procedure and Legal Committee held on 01/27/25."

The Chairman called for a vote on the motion offered by Mr. C. Hamner.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Budget and Finance Committee meeting held on 01/27/25, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on Wednesday, February 12, 2025, at 6:30 p.m., rendered the following:

BUDGET & FINANCE COMMITTEE

JANUARY 27, 2025

The Chairman, Brien Pledger, called the Budget & Finance Committee meeting to order at 5:45 p.m. in the Terrebonne Parish Council Meeting Room. The Invocation was offered, and the Pledge of Allegiance was led by the Chairman. Upon roll call, Committee Members recorded as present were: K. Chauvin., S. Trosclair, B. Pledger C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin. A quorum was declared present.

Mr. C. Harding shared his appreciation for the local purchase of the tractors that will allow them to begin operating sooner than previous tractor purchases. (***RESOLUTION ADOPTED AFTER DISCUSSION**)

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 25-060

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government, Solid Waste Department for the purpose of purchasing a John Deere 5100E Cab Tractor via Louisiana State Contract No. 4400025672, and

WHEREAS, after careful review by Clay Naquin, TPCG, Solid Waste Director it has been determined that the price of Sixty-nine Thousand, Three Hundred Thirty-One Dollars and Seventy-Two Cents (\$69,331.72) for the purpose of purchasing a John Deere 5100E Cab Tractor be accepted from John Deere Company (Deere and Company) and purchased in accordance with Louisiana Revised Statute 39:1702, and

WHEREAS, the Parish Administration recommends acceptance of the purchase of a John Deere 5100E Cab Tractor at the aforementioned pricing as per the attached document.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved for the state

contract purchase of a John Deere 5100E Cab Tractor for the Terrebonne Parish Consolidated Government, Solid Waste Department.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

At the request of Mr. S. Trosclair, Solid Waste Director Clay Naquin explained that the additional staffing is needed to provide labor for grapple trucks and other services.
(*RESOLUTION ADOPTED AFTER DISCUSSION)

OFFERED BY: MR. D. BABIN

SECONDED BY: MR. C. K. CHAMPAGNE

RESOLUTION NO. 25-061

A Resolution authorizing the signing of an agreement with the firm of Lofton Industrial Services, LLC to provide personnel staffing for the Solid Waste and Vegetation Department.

WHEREAS, Lofton Industrial Services, LLC has provided personnel staffing for the Solid Waste and Vegetation Department over the past several years, and

WHEREAS, the Solid Waste and Vegetation Department as determined that by using Lofton Industrial Services, LLC personnel staffing it is cost savings to TPCG, and

WHEREAS, the Solid Waste and Vegetation Department, intends to continue the use of Lofton Industrial Services, LLC personnel staffing, and

WHEREAS, Lofton Industrial Services, LLC personnel is used to staff the Ashland, Crochetville, and Schriever Residential Drop Off-sites, clerical support, grapple truck helpers, litter control, and Vegetation helpers, and

WHEREAS, Lofton Industrial Services, LLC personnel staffing are vital to the day-to-day operations of the Solid Waste and Vegetation Department, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, that the professional services from Lofton Industrial Services, LLC be, and is hereby approved, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all documents associated therewith.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. C. HAMNER

RESOLUTION NO. 25-062

RESOLUTION, to award the Request for Bids (RFBS) received for Parish Project No 22-ELT-24 115KV Transmission Improvements, Phase II to Gridco, Inc., and authorizing the Parish President and/or his designee to execute the contract and to provide for related matters.

WHEREAS, RFBs were received on January 9, 2025, for Parish Project No 22-ELT-24 115KV Transmission Improvements, Phase II, and

WHEREAS, based on the information received from Providence Engineering and Environmental Group, LLC (engineers assigned to this project) recommends awarding the project to Gridco, Inc., for an amount of One Million, Four Hundred Seventy-three Thousand, Two Hundred Sixty-six Dollars and Ninety-four Cents (**\$1,473,266.94**), and

WHEREAS, the Parish Administration concurs with the recommendation to authorize the award of the project to Gridco, Inc., for Parish Project No 22-ELT-24 115KV Transmission Improvements, Phase II, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President and/or his designee to award the above mentioned for Parish Project No 22-ELT-24 115KV Transmission Improvements, Phase II to Gridco, Inc., and

BE IT FURTHER RESOLVED that the Parish President and/or his designee and all other appropriate parties be hereby authorized to execute any and all contract documents associated herewith.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

OFFERED BY: MS. K. CHAUVIN
SECONDED BY: MR. C. HAMNER

RESOLUTION NO. 25-063

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

WHEREAS, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

WHEREAS, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and that the Parish Administration be authorized to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

OFFERED BY: MR. C. HAMNER

SECONDED BY: MR. C. HARDING

RESOLUTION NO. 25-064

A resolution authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Gulf Coast Teaching Family Services for the purpose of operating three GCSS Senior Centers in Terrebonne Parish

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, TPCG believes that supporting three GCSS Senior Centers in Terrebonne Parish will serve a public purpose and is not gratuitous in light of the benefit provided for support of the poor pursuant to Louisiana Revised Statute 33:1236(11) & 33:4563; and,

WHEREAS, the three senior centers are as follows:

- Houma Senior Center in the Mechanicville Memorial Community Center;
- Gibson Senior Center at the Devon Keller Memorial Center, 5575 Bayou Black Drive, Gibson LA 70356,
- Gray Senior Center at the Eagle Wright Baptist Church, 3590 Highway 316, Gray LA 70359; and,

WHEREAS, Gulf Coast is a Louisiana Non-Profit Corporation organized in accordance with Louisiana law;

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending legal approving proposed agreement.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

OFFERED BY: MR. C. HAMNER

SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 25-065

Resolution to reject all the proposals received for the Request for Proposal (RFP) No. 24-LANDSCAPE-40 Landscaping, Grass Cutting, and Maintenance Service Contract.

WHEREAS, on November 26, 2024, proposals for RFP No. 24-LANDSCAPE-40 Landscaping, Grass Cutting, and Maintenance Service Contract were received by the Terrebonne Parish Consolidated Government for the Solid Waste Department, and

WHEREAS, after careful review it has been determined that it would be in the best interest of Terrebonne Parish Consolidated Government to reject all proposals received and utilize the remaining options to extend with the current contract, and

WHEREAS, the Parish Administration has recommended that all proposals be rejected, and the current contract be continued, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation be approved and that the proposals for RFP No. 24-LANDSCAPE-40 Landscaping, Grass Cutting and Maintenance Service Contract be rejected.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

OFFERED BY: MR. C. HAMNER

SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 25-066

RESOLUTION to award the Request for Proposal (RFP) 24-REFUSE-27 (readvertisement) Large Refuse Container and Community Recycling Services for the Terrebonne Parish Consolidated Government, Solid Waste Department to Pelican Waste & Debris.

WHEREAS, on December 10, 2024, proposals were received by the Terrebonne Parish Consolidated Government, for RFP # 24-REFUSE-27 (readvertisement) Large Refuse Container and Community Recycling Services, and

WHEREAS, after careful review by the Evaluation Committee it has been determined that the proposal received from Pelican Waste & Debris should be accepted as per the attached documents, and

WHEREAS, the initial term of the Contract shall be three (3) years commencing on January 1, 2025, or after execution of the contract, and ending December 31, 2028. The contract may be renewed for two additional three (3) year periods by mutual agreement of Owner and Contractor reflected in an Amendment to the Agreement.

WHEREAS, the Parish Administration has concurred with the recommendation of the proposed RFP # 24-REFUSE-27 (readvertisement) Large Refuse Container and Community Recycling Services as per the attached forms, and

NOW THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, awards the above mentioned to Pelican Waste & Debris and that the Parish President and/or his designee and all other appropriate parties be and they are hereby, authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

OFFERED BY: MR. C. HAMNER

SECONDED BY: MS. K. CHAUVIN

RESOLUTION NO. 25-067

A resolution ratifying the renewal of ESRI GIS Licenses for 2025.

WHEREAS, ESRI is our GIS software and license provider, and

WHEREAS, the Department of Communications GIS Division has determined that the ESRI license renewal is suitable to fulfill the Parish's need, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the renewal of ESRI GIS Licenses be, and is hereby, ratified.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 27th day of January 2025.

Mr. C. Hamner moved, seconded by Mr. C. Voisin, Jr., "THAT the Budget and Finance Committee introduce an ordinance declaring (2) vehicles from Houma Police Department as surplus and authorizing said item to be disposed of by any legally approved methods and call a public hearing on Wednesday, February 12, 2025, at 6:30 p.m."

The Chairman called for the vote on the motion offered by Mr. C. Hamner.

THERE WAS RECORDED:

YEAS: D. Babin, K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. C. Harding moved, seconded by Mr. C. Voisin, Jr., "THAT the Budget and Finance Committee consider the introduction of an ordinance to set the salaries of the Council Staff for inclusion of a 2025 salary adjustment and a 2026 salary adjustment and to address other matters relative thereto and call a public hearing on Wednesday, February 12, 2025, at 6:30 p.m." (***MOTION TO AMEND OFFERED AFTER DISCUSSION**)

Upon request from Mr. C. Harding, Human Resources and Risk Management Director Ryan Page shared that no salary reports have been done recently and that a report would be provided to the Council regarding salary comparisons.

The Chairman recognized Parish Attorney Michelle Neil who explained that salary increases could not legally be awarded retroactively but made effective the date of the ordinance's adoption. She then suggested that a motion to amend the ordinance at this time could include the appropriate language in the ordinance as needed.

Upon inquiry from Mr. C. Hamner, Ms. Neil shared that a salary increase for 2026 could be adopted at this time as it would take effect at a future date and the Council sets the salaries for its employees.

Upon further request from Mr. C. Hamner, Chief Financial Officer Kandace Mauldin explained that the 2026 Budget can begin with the increases included in the budgeting process. She then suggested that, if approved, salary adjustments be awarded with the next pay period following the ratification of the ordinance.

*Mr. S. Trosclair moved, seconded by Mr. C. Harding, "THAT the proposed ordinance be amended so that the effective date for the 2025 salary adjustment would be the beginning of the next pay period following the ratification of the ordinance and that the 2026 salary adjustment remain effective January 1, 2026." (****MOTION TO AMEND ADOPTED AFTER DISCUSSION**)

Discussion ensued relative to current salaries and potential salaries increases for Parish employees and Council staff.

Several Committee Members noted their concerns regarding providing salary increases at this time.

At the request from Mr. Babin, Ms. Mauldin explained that the budget would have to be reviewed for potential negative effects on the Parish's fund balance and that a budget amendment would have to be considered before funding could be provided for the proposed increases.

Discussion continued relative to previous considerations of salary increases for Council staff.

The Chairman recognized Parish President Jason Bergeron who noted that the Parish has had losses in sales tax revenue, budget cuts, and other expenses impacting the Parish's capacity to provide salary adjustments for employees.

****The Chairman called for the vote on the motion to amend offered by S. Trosclair.**

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, and C. Voisin, Jr.

NAYS: D. Babin, J. Amedée, C. K. Champagne, and C. Hamner.

ABSENT: None.

The Chairman declared the motion adopted.

**Mr. C. Harding offered an *amended* motion, seconded by Mr. C. Voisin, Jr., “THAT the Budget and Finance Committee introduce an ordinance to set the salaries of the Council Staff for inclusion of a 2025 salary adjustment and a 2026 salary adjustment and that the proposed ordinance be amended so that the effective date for the 2025 salary adjustment would be the beginning of the next pay period following ratification of the ordinance and that the 2026 salary adjustment effective date remain January 1, 2026 and to address other matters relative thereto and call a public hearing on Wednesday, February 12, 2025, at 6:30 p.m.”

The Chairman called for the vote on the amended motion offered by S. Trosclair.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, and C. Voisin, Jr.,

NAYS: D. Babin, J. Amedée, C. K. Champagne and C. Hamner

ABSENT: None.

The Chairman declared the motion adopted.

Mr. C. Harding moved, seconded by Mr. S. Trosclair, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: D. Babin, K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner, and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:30 p.m.

Brien Pledger, Chairman

Charlie Howard, Sr. Minute Clerk

Mr. B. Pledger moved, seconded by Mr. J. Amedée, “THAT, the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 01/27/25.”

The Chairman called for a vote on the motion offered by Mr. B. Pledger.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. J. Amedée, “THAT, the Council approve the following streetlight listing:

STREET LIGHT LIST

01-29-2025

INSTALL ONE (1) STREET LIGHT ON THE EXISTING POLES AT THE FOLLOWING COORDINATES: 29.334360, -90.6414960 (PAUL VICE BRIDGE AND VICE ROAD); HOUMA, LA; RLD #10; SLECA; DISTRICT 7; DANIEL BABIN.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. C. K. Champagne, “THAT, the Council open nominations for the one (1) expiring terms on the Recreation District No. 8 Board, nominate Mr. Darrell Hebert, close nominations, and reappoint Mr. Hebert to serve a term on the aforementioned board.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. C. K. Champagne moved, seconded by Mr. C. Hamner, "THAT, the Council open nominations for the one (1) expiring terms on the Library Board of Control, nominate Mr. Jude Fanguy, close nominations, and reappoint Mr. Fanguy to serve a term on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. C. K. Champagne.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Ms. K. Chauvin, "THAT, the Council open nominations for one (1) vacancy, due to resignation on the South-Central Louisiana Human Services Authority Board, nominate Ms. Erica Lambert, close nominations, and appoint Ms. Lambert to serve a term on the aforementioned board."

The Chairman called for a vote on the aforementioned motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman announced that no action would be taken for Agenda Item No. 5.-D. – Coteau Fire Protection District Board.

Mr. S. Trosclair moved, seconded by Ms. K. Chauvin, "THAT, the Council open nominations for three (3) expiring terms on the Recreation District No. 5 Board, nominate Ms. Sarina Lirette, close nominations, reappoint Ms. Lirette to serve a term, and hold nominations open for the remaining vacancies on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner and D. Babin.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. C. Voisin, "THAT, the Council open nominations for one (1) expiring terms on the Village East Fire Protection District Board, nominate Mr. Nigel Hodgson, close nominations, and reappoint Mr. Hodgson to serve a term on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, and D. Babin.

NAYS: None.

ABSENT: C. Hamner.

The Chairman declared the motion adopted.

The Chairman announced the following vacancies:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) expired term.

RECREATION DISTRICT NO. 8 BOARD: One (1) expiring term on 02-24-25.

FIRE DISTRICT NO. 5 BOARD: One (1) expired term.

VILLAGE EAST FIRE PROTECTION BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: Three (3) expired terms.

CHILDREN AND YOUTH SERVICES BOARD: Two (2) expired terms (One (1) representing a Faith Based Organization and one (1) representing Bayou Area Children Foundation).

DOWNTOWN DEVELOPMENT CORPORATION: Five (5) expired terms. (Each representing the following entities: Two (2) representing the Council, one (1) representing the Chamber of Commerce, one (1) representing the Historical Society and one (1) representing Downtown Merchants).

TERREBONNE PARISH TREE BOARD: Two (2) expiring terms on 02-23-25, one (1) expired term and one (1) vacancy due to a resignation.

VETERANS MEMORIAL DISTRICT BOARD: One (1) vacancy due to a resignation. (Representing the Parish President South of Intracoastal).

BOARD OF ADJUSTMENTS: One expired term.

HOUMA HOUSING AUTHORITY: One (1) expiring term on 01-01-28 (Parish President Appointment)

HOUMA PUBLIC TRUST: One (1) expired term.

Announcements–Parish President:

- Parish President Jason Bergeron invited everyone to several upcoming events throughout the Parish, including the following:
 - CPRA Event on Thursday, January 30, 2025, at 5:30 p.m. at the Civic Center.
 - Souper-bowl on Saturday, February 1, 2025, from 11 a.m.- 2 p.m., at Cannata's.

Announcements–Council Members:

- Mr. D. Babin shared that the issues with natural gas services in District 7 during the recent winter weather have been isolated and would be addressed by Administration.

Ms. K. Chauvin moved, seconded by Mr. J. Amedée, “THAT, there being no further business to come before the Council, the meeting be adjourned.”

The Chairman called for a vote on the motion offered by Ms. K. Chauvin.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, and D. Babin.

NAYS: None.

ABSENT: C. Hamner.

The Chairman declared the motion adopted and the meeting was adjourned at 8:02 p.m.

ELISHA SMITH, MINUTE CLERK

CARL HARDING, CHAIRMAN
TERREBONNE PARISH COUNCIL

ATTEST:

TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL